



UNITED STATES BANKRUPTCY COURT
EASTERN DISTRICT OF TEXAS

ELECTRONIC CASE FILING SYSTEM
CREDITOR REGISTRATION APPLICATION

AGENT NAME: _____

COMPANY: _____

ADDRESS: _____

CITY, STATE, ZIP CODE: _____

PHONE: _____ FAX _____

PRIMARY E-MAIL ADDRESS: _____

1. I understand that use of the password to be obtained pursuant to this Application (my password) to file a document in the record of a bankruptcy case or proceeding will constitute my signature upon and my signing of documents filed by use of my password, for all purposes authorized and required by law, including, without limitation, the United States Code, Federal Rules of Civil Procedure, Federal Rules of Bankruptcy Procedure, Federal Rules of Criminal Procedure and any applicable non bankruptcy law.
2. I understand that it is my responsibility to protect and secure the confidentiality of my password. If I believe that my password has been compromised, it is my responsibility to notify the court immediately.
3. I agree to abide by all of the rules and regulations in the Local Rules of Bankruptcy Procedure, Administrative Procedures for Filing, Signing, and Verifying Pleadings and Papers by Electronic Means and any General Orders currently in effect, and any changes or additions that may be made to these procedures in the future.
4. Without the express permission of the Court, I may file electronically ONLY the following types of documents:
 - a. Proof of Claim, with related exhibits (event name: File Claim)
 - b. Creditor's Notice of Transfer/Assignment of Claim)
 - c. Creditor's Withdrawal of Claim
 - d. Request for Notice by Creditor
 - e. Reaffirmation Agreement
 - f. Application for Payment of Unclaimed Funds
5. Without the express permission of the Court, I understand that I may NOT file by electronic means any document, except transfers of claim, which requires a filing fee.
6. I understand that I may NOT file electronically any document that requires the filer to be admitted to practice before the United States District Court for the Eastern District of Texas.
7. I understand that I must already have a valid PACER account.
8. I understand that, as a minimum in my ECF Account, I must:
 - a. maintain a valid primary e-mail address
 - b. elect to receive Notices of Electronic Filing, individually or in summary, via e-mail in cases in which I am involved

I request that the U.S. Bankruptcy Court, Eastern District of Texas, issue me a login and password so that I can use the Court's Electronic Case Filing System (CM/ECF). My signature on this registration form indicates that I have read and understand the requirements stated herein.

CREDITOR SIGNATURE

DATE

CLERK'S OFFICE USE ONLY

TRAINING DATE: _____ by _____ WORK REVIEW DATE: _____ by _____

INITIAL ACCESS INFORMATION: LOGIN _____ INITIAL PASSWORD _____

Send completed registration to any one of these addresses:

United States Bankruptcy Court
Suite 300B
660 North Central Expressway
Plano, Texas 75074

United States Bankruptcy Court
Suite 100
300 Willow Street
Beaumont, Texas 77701

United States Bankruptcy Court
9th Floor
110 North College Ave
Tyler, Texas 75702