

**UNITED STATES BANKRUPTCY COURT
EASTERN DISTRICT OF TEXAS
OFFICE OF THE CLERK**



November 16, 2021

C L E R K' S N O T I C E

NOTICE OF REOPENING ALL INTAKE AREAS IN ALL DIVISIONAL OFFICES

The United States Bankruptcy Court for the Eastern District of Texas resumes Intake operations in all divisional offices **on Monday, November 22, 2021**. Office hours are 8:00 a.m. - 4:00 p.m., Monday through Friday.

All online services such as ECF, Electronic Self-Representation (eSR), Electronic Proof of Claim (ePOC), and online payments via Pay.gov remain available to make access to court services as safe and convenient as possible. We encourage use of these contact-less methods as they are safe and effective ways of conducting business with the court. More information and links to these services are provided at <https://www.txeb.uscourts.gov/>.

Important Things to Know Prior to Bankruptcy Court Facility Entry

1. Please advise the Court Security Officer prior to entering the Screening Area if:
 - you have been asked to self-quarantine by any hospital or health agency,
 - you have been diagnosed with, or have had contact with, anyone who has been diagnosed with COVID-19.
2. Do not enter the court facility if exhibiting COVID-19 symptoms.
3. Please always keep 6 feet of physical distance.
4. Face coverings over the nose and mouth are advised per CDC guidelines.
5. Hand sanitizer will be available in all intake areas.

You will not be allowed entry if you meet any of the above screening criteria or fail to observe safety protocols. Should entry to the bankruptcy court facility be denied, you may contact one of our office locations for further guidance.

Beaumont
(409) 654-7060

Plano
(972) 509-1240

Tyler
(903) 590-3200

Court Appearances

View [individual judges' pages](#) on our website for court appearance information.

FOR THE COURT
Jason K. McDonald
Clerk of Court