

United States Bankruptcy Court – Eastern District of Texas

NOTICE OF

MANDATORY Electronic Filing

EFFECTIVE MARCH 1, 2004, all persons wishing to file documents with the United States Bankruptcy Court for the Eastern District of Texas shall file such documents solely by electronic means. The only persons who shall be generically exempted from this requirement shall be non-attorney parties with limited involvement with the Court and for whom an Electronic Filer authorization would likely be denied.

To become an Electronic Filer, a person must demonstrate the ability to docket pleadings and/or claims satisfactorily to the Court's training database as a prerequisite to obtaining access to the Court's System. To assist persons in that regard, the Court will conduct classroom training for affected persons and their staffs.

A schedule of training dates for January 2004 and February 2004 is posted to our website. To assist new electronic filers, the Court maintains an on-line registration facility that is also available on our website. Classes may be canceled five days prior to scheduled start, due to lack of attendees. Additional classes may be scheduled to meet demand. Please check the Court's website at <http://www.txeb.uscourts.gov> for the latest information.

Please note that Electronic Filers must pay for any filing fees due solely by credit / debit card.

Persons are urged to schedule training as early as possible to ensure that all problems are resolved prior to March 1, 2004.

Plano: Work Leader: Lori Carter Phone: (972) 509-1240 ext. 224

Tyler: Work Leader: Neil Johnson Phone: (903) 590-1212 ext. 233

Beaumont: Work Leader: Cheri Bertrand Phone: (409) 839-2617 ext. 235

You may also contact the designated Work Leader for computer hardware and software recommendations that will maximize your effectiveness as an Electronic Filer. These recommendations are also posted on our website.