

**UNITED STATES BANKRUPTCY COURT
EASTERN DISTRICT OF TEXAS**

NOTICE

Effective very soon, the Tyler office will require all documents presented at the front counter to be **scanned** and filed by the person presenting the document.

This procedure is necessary due to the upcoming implementation of MANDATORY ELECTRONIC FILING, which will be required as of March 1, 2004.

As soon as we have worked out the “bugs”, during February 2004 we will be implementing the same requirements in the Beaumont and Plano offices as well.

January 22, 2004

JAMES D. TOKOPH
Clerk of Court